

Minerva Free Library
Board of Trustees Meeting
Minutes: May 8, 2024
“Libraries Change Lives”

Present Board Members: Beth Armes, Darlene Barney, Judy Warren, Karen Croscut, Krista Rhebergen, Chris Labuskes

Director:Cindy Sears

Secretary’s Report: President Beth Armes called the meeting to order @ 5:55 PM.

The minutes from the April Board Meeting were approved. A motion was made by Darlene and Seconded by Karen. All:Aye

Director’s Report: Cindy Sears

Keith Update:Putting sign inside a weather protector. To be done hopefully by May 18th and falls under the last \$1,000 we owe to complete the project.

Thank you note from Vanessa.

Audit:Internal Control Survey to be done by Scott Bensink our CPA. Possible to have him do this every five years and have an audit committee with volunteers to do the years in between.

A motion was made to have Scott do the ICS this year and move forward when we receive his findings. Motion made by Karen and Seconded by Krista. All:Aye

Treasurer's Report: Darlene

	Checking	and	Savings
Beginning Balance	\$1,407.30		\$27,187.72
Ending Balance	\$13,405.10		\$48,993.72
Endowment Balance	\$171,394.66		
UBS Core Savings:	\$50,749.71.		

We received a check from the Town of Sherman for 1/2 of the budgeted funds.

Book Clubs:Judy

The Adult Community Book Club will meet on Tuesday, May 21st

The SCS Book Club will meet on Thursday May 16th.

The Teen Book Club will be notified of new pick ups.

Buildings and Grounds Report:

There was a meeting with Charlie, Elizabeth and Cindy in regard to the windows. Gene Blakeslee was awarded work with his bid on the installation of the windows. A call was never returned by Mayshark Builders.

The ceiling in the upper room was checked and seems to be a concern. It will be scraped down and watched to see if it is from past leakage or if this is something new.

The thought of putting a dehumidifier up in that room was discussed.

Fundraising: Upcoming events

- * Sweet Pea Designs will has our merch up for purchase
- * A discussion was had about holding our next book sale on July 20th during the Village of Sherman Garage Sales.

Grants:

Summer Program Grants

Dollar General and CCLS...we are waiting for responses

Outreach Grant:Events Board for Outside

State Legislator Grant:possibility of new thermostats. Will look at this under that guidance of Eric Stormer our Heating Specialist.

Monthly Meeting Focus Topic:

Short and Long Term Goals

We brainstormed ideas for our upcoming goals. We will look at and consider objectives we feel we need to meet in regard to the goals.

Ideas for areas to target from 2024-2027

Phase 1 Lift

Phase 2 Bathrooms

Phase 3 Basement

Phase 4 Carpets/Floors

Phase 5 Heat and AC/Boiler

Phase 6 Book Shelves

Phase 7 Circulation Desk Area

Phase 8 Chair/Stairs 3rd Floor

STEAM Learning

2 Adult Programs a Year

No meeting in July because of Summer Reading Program

Next Meeting: Tuesday, June, 4, 2024

Focus: Next Years Budget and Trustee Education Requirements

Adjournment: President Armes adjourned the meeting @
8:00.

Respectfully submitted,
Judith Warren