

Minerva Free Library

Board of Trustees Meeting Minutes: June 25, 2024

“Libraries Change Lives”

Present Board Members: Darlene Barney, Judy Warren, Karen Croscut, Krista Rhebergen, Elizabeth Meeder, Dianne Courtney-Freeman.

Absent: Beth Armes, Chris Labuskes

Director: Cindy Sears, Guest

We started by listening to a community member share ideas with the board about future programming.

Secretary’s Report: Vice President Elizabeth Meeder called the meeting to order @ 6:00 PM.

The minutes from the May Board Meeting were approved. A motion was made by Karen and Seconded by Dianne. All: Aye

Director’s Report: Cindy Sears Thursday after school program has ended until fall.

The Board members will make personal donations to place an add in the SCS Musical Programs for the 24-25 school year as a Spotlight Sponsor. This will support the school and the musical families. This will not be taken from the library budget.

A thank you note from Molly was read. This was for personal donations from board members made to her fundraiser.

Audit: Internal Control Survey to be done by Scott Bensink our CPA. Only three questions were of concern in his summary and all of those had answers and the were sent back to him. One in regards to a check that wasn't cashed and one about board meeting minutes for the three months of 2023 that we didn't meet. We responded there was no reason for the minutes. \$300 was given by Scott as a donation toward the total cost of the bill.

Cindy and Vanessa are working on marketing and logos for all our library groups.

We will be changing our telephone system over to Advent instead of Spectrum. This change will be overseen by Mike Jones, AI Tech for CCLS. It will cost \$300 upfront to buy the equipment, however instead of paying \$80 a month, we will be paying \$30 a month.

Cindy checked to make sure Board members were aware of how many hours they needed to bring their personal Education Training hours up to date.

Ron Moore representing the SCS Class of 1959 discussed the purchase of two books written by Oliver Norton. They have been ordered to be added to our library collection.

Treasurer's Report: Darlene

| | Checking | and | Savings |
|-------------------|--------------|-----|-------------|
| Beginning Balance | \$3,405.10 | | \$48,994.41 |
| Ending Balance | \$6,353.56 | | \$45,205.46 |
| Endowment Balance | \$173,833.15 | | |
| UBS Core Savings: | \$50,945.85 | | |

Book Clubs:Judy

The Adult Community Book Club will meet on Tuesday, July 16th. A discussion we be made on the variety of books read this month, instead of everyone reading the same book.

The SCS Book Club will meet again in the fall.

The Teen Book Club will be notified of the book Light and Air written by Mindy Nichols Wendell, a local author. They will pick it up during the SRP @ the library.

Buildings and Grounds Report:

Lift and Window projects are progress.

The ceiling in the upper room was checked and seems to be a concern. It will be scraped down and watched to see if it is from past leakage or if this is something new. John Beckerink will do the work for \$200 with materials included.

Fundraising: Upcoming events

A discussion was had about our next book sale on July 20th during the Village of Sherman Garage Sales. A personal

donation was made to put us on the village map for this event. It will be held from 9-Noon.

Grants: State Legislator Grant:possibility of new thermostats. Will look at this under that guidance of Eric Stormer our Heating Specialist. This was submitted for \$1,300

Give 716 was discussed. This will be held July 15th and 16th. Be watching on Facebook for more about this fundraiser.

Monthly Meeting Focus Topic:

Short and Long Term Goal...Cindy will send new versions as an email to review.

A subcommittee was formed to meet in regards to future programing. Karen, Judy, Elizabeth, and Cindy have volunteered their time at present.

There will be no meeting in July because of Summer Reading Program

Next Meeting: Tuesday, August 6th, 2024

Adjournment: Vice President Meeder adjourned the meeting @ 7:26.

Respectfully submitted,
Judith Warren