

# Minerva Free Library

Board of Trustees Meeting Minutes: October 8, 2024

## “Libraries Change Lives”

Present Board Members: Darlene Barney, Judy Warren, Krista Rhebergen, Dianne Courtney-Freeman, Beth Armes, Chris Labuskes, Karen Croscut

Absent: Elizabeth Meeder

Director: Cindy Sears

**Secretary’s Report:** President Beth Armes called the meeting to order @ 6:00 PM.

The minutes from the September Board Meeting were approved. A motion was made by Darlene and Seconded by Krista. All: Aye

### **Director’s Report: Cindy Sears**

Cindy talked the check sent that has been cashed to place an order for the lift. The Data Rack will have to be moved because the new lift is higher than the previous one. Josh Cole, who was listed on the grant, will be moving the rack. A small door will be constructed so there is access to the rack.

Basement windows are complete. Main floor windows are all in but the finishing touches are still in the works.

The phone system was discussed. The equipment is in, but we are one of eight libraries in the system that can't port our phone number. We will continue to keep in touch with CCLS and give them more time to try to remedy this situation.

Window treatments. that were included in a previous grant. will be researched and ordered if the cost falls within the parameters of the price/cost of the funds we have set aside for this.

### **Treasurer's Report: Darlene**

	Checking	and	Savings
Beginning Balance	\$4,583.08		\$64,412.80
Ending Balance	\$5,021.16		\$54,513.81

The Ending Savings reflects the \$25,000 from the Sheldon Grant.

Endowment Balance	\$182,790.82
UBS Core Savings:	\$51,719.27

We are still waiting for the check from the Town.

### **Book Clubs:Judy**

The Adult Community Book Club will meet on Tuesday, October 15th. A discussion will be made on the book The Invention of Hugo Cabaret and a thriller of readers choice.

The SCS Book Club will meet Thursday, October 17th.

## **Buildings and Grounds Report:**

See Director's Report for information. Cindy reported on this in Elizabeth's absence.

## **Fundraising: Upcoming events**

Judy will attend the Annual Meeting Workshop on Fundraising and see if we can get any more ideas in regard to this topic.

## **Events: Annual Story Walk**

Saturday, October 19th 10-Noon We will do the story The Runaway Pumpkin.

## **New Business:**

In partnership with Community Bank, the library will be holding a "Financial Literacy Night" to teach teens about banking and other lifelong skills. This will be held November 7th @ 6PM.

CCLS Annual Meeting is October 9th. Darlene and Vanessa will attend the dinner and bring back information pertinent to the library and our board.

**Monthly Meeting Focus Topic:**

Next Meeting: Tuesday, November 5th, 2024

Focus: Budget/Salaries

Adjournment: President Armes adjourned the meeting @ 7:04.

Respectfully submitted,  
Judith Warren