

## Minerva Free Library Board

### “Libraries Change Lives”

#### December 3, 2024 Agenda

Meeting called to order

Pledge of Allegiance

Approve Previous Meeting Minutes

**Director’s Report:** Cindy

**Treasurer’s Report:** Darlene

- Monthly beginning balance: Checking \$7,586.72 and Savings \$ 45,326.78
- Monthly ending balance: Checking \$19,323.11 and Savings \$ 17,821.03
- Endowment Balance: \$ 183,848.75 as of November 26
- UBS Core Savings: \$ 52,065.45 as of November 26

#### **Sub Committee Reports:**

Book Club– Judy

Building and grounds, NYS Construction Grant- Elizabeth

Fundraising– Dianne and Judy

Grants- Beth and Cindy

**Policy Approval:** Conflict of Interest, Personnel, Financial Controls, Disaster Response

**New Business:**

**Next Meeting** will be held on: February 4, 2024 6:00 p.m.

Upcoming Meeting focus:

**Jan-** Holiday Party (no meeting)

**Feb-** Prior year operating report, elect officers, file 990

**Mar-** CPA Audit, Give Big CHQ, Give 716

**Apr-** Short/Long Term Review

**May-** Event Programming (SRP)

**June-** Sexual Harassment Training, Trustee Education Requirements (2hours)

**July-** Summer Reading Program (no meeting)

**August-** Visit Town of Sherman Board

**Sept-** Evaluations

**Oct-** Bylaws Review, Posts regarding “Giving Tuesday”

**Nov-** Review next year’s budget

**Dec-** Approve next year budget