

Minerva Free Library

Board of Trustees Meeting Minutes: November 5, 2024

“Libraries Change Lives”

Present Board Members: Darlene Barney, Judy Warren, Krista Rhebergen, Dianne Courtney-Freeman, Beth Armes, Elizabeth Meeder, Karen Croscut

Absent: Chris Labuskes

Director: Cindy Sears

Secretary’s Report: President Beth Armes called the meeting to order @ 5:53 PM.

The minutes from the October Board Meeting were approved. A motion was made by Karen and Seconded by Darlene.
All: Aye

Director’s Report: Cindy Sears

The CCLS Annual Newsletter was shared with the board.

A note from the Mayville Rotary was shared. Any board members available will meet with Rotary representatives at the library on Tuesday, November 26 for a photo op. WE are very thankful for the NF books the library purchased with Rotary contributions.

Cindy and Elizabeth will attend the Thursday Town Board Meeting to give them an update of the library to date this year.

With the help of Joel Fisher, we have had contact with Mr. Wake again. He has graciously agreed to give us more funding. We will use part of the monies to help with the cost of the lift and we will upgrade the carpet on all three floors of the library.

To date this year, the library has been awarded \$166, 486 in

2024 Grants				
Grant Name	Name of Grant	requested \$	Received Grant	
Lift	Sheldon Foundation		\$ 25,000.00	
Windows	NYS Construction		\$ 81,711.00	
Outdoor learning Center and	CRCF	\$ 4,000.00	\$ 2,375.00	
Lift	Community Impact	\$ 20,000.00	\$ 15,000.00	
Non-Fiction	Mayville Rotary		\$ 1,000.00	50 books
Non-Fiction	CSX		\$ 2,000.00	120 books
Lift/Carpet	Harold Wake		\$ 35,000.00	
Thermostats	Bullet Aide	\$ 1,700.00	\$ 1,700.00	
Non Fiction	Cummins	\$ 2,000.00		
Childrens Books	Pilcrow Foundation		\$ 1,200.00	120 books
Outreach Grant May			\$ 500.00	
SRP			\$ 500.00	
Outreach financial nights			\$ 500.00	
			\$ 166,486.00	

grants for capital improvement projects.

Window treatments have been ordered and will be installed.

Giveaways were purchased with the Outreach Grant funds for the upcoming Financial Aid night. The library is partnering with Community Bank in Sherman for this event.

Treasurer's Report: Darlene

	Checking	and	Savings
Beginning Balance	\$5,021.16		\$54,513.80
Ending Balance	\$1,420.91		\$82,325.63

The Ending Savings reflects the \$25,000 from the Sheldon Grant.

Endowment Balance	\$182,790.82 as of Oct. 1
UBS Core Savings:	\$51,888.35 as of Oct. 28

Darlene submitted a projected budget sheet for 2025 to the board for their perusing.

It was stated by Cindy that there was a \$12 extra charge for the FAX account. We are still trying to get this figured out and are thinking we might need to change our phone number.

We were given a donation from Noble Winery. We would like to thank Friend of the Library, Sue Reed for our connection with the Winery.

Book Clubs:Judy

The Adult Community Book Club will meet on Tuesday, November 19th. A discussion will be made on the book The Comfort of Crows and Light and Air. We will have the privilege of having the author of Light and Air, Mindy Nichols Windell visit us for Book Club, weather permitting.

The SCS Book Club will meet Thursday, November 21 and will discuss the book, One Two Three by Laurie Frankel.

Buildings and Grounds Report:

We are waiting for the lift to be installed

The man door for the data rack will then be installed.

Fundraising:

We will work on upcoming fundraising events.

Events:

Financial Aid night Thursday, November 7th 6:00

In partnership with Community Bank, the library will be holding a “Financial Literacy Night” to teach teens about banking and other lifelong skills.

New Business:

We are pleased that we will be adding an additional hour of library time to our Tuesday schedule. We will now be opened from 3-8:00 on Tuesdays. Darlene made a motion to add an extra hour and it was Seconded by Karen. All:Aye

The library will be closed for the Holidays on December 24th, December 31st and January 7th.

Monthly Meeting Focus Topic:

Next Meeting: Tuesday, December 3rd, 2024

Focus: Budget approval for 2025

Adjournment: President Armes adjourned the meeting @
6:52.

Respectfully submitted,
Judith Warren