

Minerva Free Library

Board of Trustees Meeting Minutes:

February 4th, 2025

“Libraries Change Lives”

Present Board Members: Darlene Barney, Judy Warren, Krista Rhebergen, Beth Armes, Elizabeth Meeder, Chris Labuskes, Dianne Courtney-Freeman, Karen Croscut Absent: Vanessa Letton

Director: Cindy Sears

Secretary’s Report: President Beth Armes called the meeting to order @ 6:03 PM.

The minutes from the December Board Meeting were approved. A motion was made by Elizabeth and Seconded by Darlene. All: Aye

Director’s Report: Cindy Sears

The position of Library Clerk was offered to and accepted by Cassie Antoganzzi. This job will begin with a three month trial period with NY State minimum job wages.

53 people were in attendance at the book signing for Brad Barmore’s book Prep Rep Repeat. Donations were also made by many people in attendance.

The fire inspection was completed with a cost of \$60 for the certificate.

Minerva Library was one of the quarter of the libraries in CCLS to submit their annual report. Cindy was thanked for doing this in a timely manner.

Mike Jones is still in touch with Cindy trying to get the new phone system in place.

Judy and Elizabeth will work on figuring out the plaque situation in honor of Harry Wake and other substantial donors gifting to the library.

Bullet Aide from NYS will be used to install new thermostats.

The Lift has arrived @ Access Elevator, hopefully the progress will happen very soon.

Cindy is working on getting the construction grant check delivered to the correct address. It was listed as our old PO and not our street address.

Treasurer's Report: Darlene

	Checking	and	Savings
Beginning Balance	\$1,697.09		\$78,347.99
Ending Balance	\$3,195.01		\$77,526.85
Endowment Balance	\$181,048.49		
UBS Core Savings:	\$52,221.31		

Elisabeth made a motion that she, along with Beth, Cindy, and Darlene will look into Maximizing our options with the UBS money. Seconded by Chris. All:Aye

Book Clubs:Judy

The Adult Community Book Club will meet on Tuesday, February 18th with a visit from author Judy Sharer discussing her book Settler's Life. Also we will discuss What Alice Forgot, Abe Lincoln Vampire Hunter, and Bomb. These were January reads that we have not yet discussed.

The SCS Book Club will meet in February and will discuss the book, Winter Solstice by Rosamunde Pilcher

Buildings and Grounds Report:

Elizabeth will be looking into the possibilities of fixing the leaded windows.

Construction Grant 2026...Elizabeth and Cindy will continue communications about this while keeping our Long Range Goals in mind.

Fundraising:

February will bring our annual Sweetheart of a Book Sale. Saturday, February 15th from 9:30 until noon.

Events:

A child/parent painting night with Danielle. We are waiting for the date to be confirmed.

Grants:

Cindy and Beth will try to write one more grant proposal this year with the focus being on children's book shelving.

A Dollar General Grant has been submitted.

New Business:

Darlene made a motion for the board to approve the carpeting to be installed on the Main and Upper floors of the library, with Mosher Carpeting doing the work. \$20,000 was the amount approved. Seconded by Krista All:Aye

We will wait on the bottom floor until all the work has been done to bring it up to finished status.

Money was collected by individual board members to plant a tree in memory of Vanessa's niece Molly.

Board members were reminded to do their Sexual Harassment Training for 2025. Cindy will contact Jan with possible dates for her to come do a two hour session for in person Trustee Training.

Monthly Meeting Focus Topic:

Election of Officers, Give Big CHQ, Give 716

Next Meeting: Tuesday, March 4th, 2025

Adjournment: President Armes adjourned the meeting @
6:56.

Respectfully submitted,
Judith Warren