

Minerva Free Library
Board of Trustees Meeting Minutes: August 4, 2026
“Libraries Change Lives”

Present Board Members: Judy Warren, Beth Armes, Darlene Barney, Krista Rhebergen, Karen Croscut, Dianne Courtney-Freeman, Elizabeth Meeder.
Chris Labuskas

Director: Cindy Sears

Secretary's Report: President Beth Armes called the meeting to order @ 5:56 PM.

The minutes from the June Board Meeting were approved. A motion was made by Karen and Seconded by Dianne. All: Aye

Director's Report: Cindy Sears

The Summer Reading Program, under the direction of Cassie, was a success with great attendance. Cindy commended Cassie on her attention to this program. Also, Cassie will continue to offer other programs, such as Home Goods Swap and Craft Night the third Thursday of each month. She will continue to develop programs with the encouragement of Cindy and the Board.

The check written for the front doors of the library has been cashed. Gene will deal with the continuation of the door project. Cindy will talk to Keith, who put in our existing patio, about the steps out front.

Cindy has obtained a new Librarian computer system. With this progress made, the library will now have a 4th patron computer.

We were blessed with donations from the annual Give Big Chautauqua program. Notes were sent out to thank all of those who graciously contributed to our library.

The Girl Scouts continue to use our upstairs room and Tops is moving their weekly meeting to Thursdays instead of Tuesdays in the basement.

Cindy continues to try to go paperless with our payment of bills.

Treasurer's Report: Monthly report given by Darlene.

Buildings and Grounds Report:

Cindy and Elizabeth will get together to share their vision of the steps and railings that are to be replaced at the front of the building.

New Business:

Cindy and Elizabeth will prepare something to present to the Town Board if they are able to get on the agenda for the September 3rd meeting.

Cindy and Beth will brainstorm about new evaluation forms for the board to use in our annual assessment. Also, they will investigate the possibility of creating a patron survey as well.

Upcoming Events:October Story Walk

Monthly Meeting Focus Topic: Evaluations

Next Board Meeting: Tuesday, October 6, 2026

Adjournment: President Armes adjourned the meeting @ 6:42.

Respectfully submitted:Judith Warren