



Minerva Free Library Board Agenda “Libraries Change Lives”

October 6, 2026

Meeting called to order

Pledge of Allegiance

Approve Previous Meeting Minutes

Open for Public Comment (Up to 5 people, 3 minutes each)

Director’s Report: Cindy

Treasurer’s Report: Darlene

- Beginning balance: Checking \$ 1,217.49 and Savings \$ 118,071.93
- Ending balance: Checking \$3,031.01 and Savings \$ 134,930.64
- September Endowment Balance: \$ 209,775.23
- September UBS Core Savings: \$ 3,985.83

Policy Approval:

New Business:

Next Meeting will be held on: December 1, 2026 6p.m.

Upcoming Meeting focus:

Jan- Holiday Party (no meeting)

Feb- Prior year operating report, elect officers, CPA Audit

Mar-

Apr- Short/Long Term Review, NYS State Construction Grant

May-

June- ByLaws Reviewed (2027)

July-

August- Visit Town of Sherman Board, Evaluations

Sept-

Oct- Review next year’s budget

Nov-

Dec- Approve next year budget

Yearly Board Member Tasks:

Sexual Harassment Training (finished)

Trustee Education Requirements (2hours) (finished)

Yearly Director tasks:

Give Big CHQ (raised \$565.00)

Give 716 (raised \$22.65)

File 990 (already taken care of in 2026)

Giving Tuesday

Minerva Free Library
Board of Trustees Meeting Minutes: August 4, 2026
“Libraries Change Lives”

Present Board Members: Judy Warren, Beth Armes, Darlene Barney, Krista Rhebergen, Karen Croscut, Dianne Courtney-Freeman, Elizabeth Meeder.
Chris Labuskas

Director: Cindy Sears

Secretary’s Report: President Beth Armes called the meeting to order @ 5:56 PM.

The minutes from the June Board Meeting were approved. A motion was made by Karen and Seconded by Dianne. All: Aye

Director’s Report: Cindy Sears

The Summer Reading Program, under the direction of Cassie, was a success with great attendance. Cindy commended Cassie on her attention to this program. Also, Cassie will continue to offer other programs, such as Home Goods Swap and Craft Night the third Thursday of each month. She will continue to develop programs with the encouragement of Cindy and the Board.

The check written for the front doors of the library has been cashed. Gene will deal with the continuation of the door project. Cindy will talk to Keith, who put in our existing patio, about the steps out front.

Cindy has obtained a new Librarian computer system. With this progress made, the library will now have a 4th patron computer.

We were blessed with donations from the annual Give Big Chautauqua program. Notes were sent out to thank all of those who graciously contributed to our library.

The Girl Scouts continue to use our upstairs room and Tops is moving their weekly meeting to Thursdays instead of Tuesdays in the basement.

Cindy continues to try to go paperless with our payment of bills.

Treasurer's Report: Monthly report given by Darlene.

Buildings and Grounds Report:

Cindy and Elizabeth will get together to share their vision of the steps and railings that are to be replaced at the front of the building.

New Business:

Cindy and Elizabeth will prepare something to present to the Town Board if they are able to get on the agenda for the September 3rd meeting.

Cindy and Beth will brainstorm about new evaluation forms for the board to use in our annual assessment. Also, they will investigate the possibility of creating a patron survey as well.

Upcoming Events:October Story Walk

Monthly Meeting Focus Topic: Evaluations

Next Board Meeting: Tuesday, October 6, 2026

Adjournment: President Armes adjourned the meeting @ 6:42.

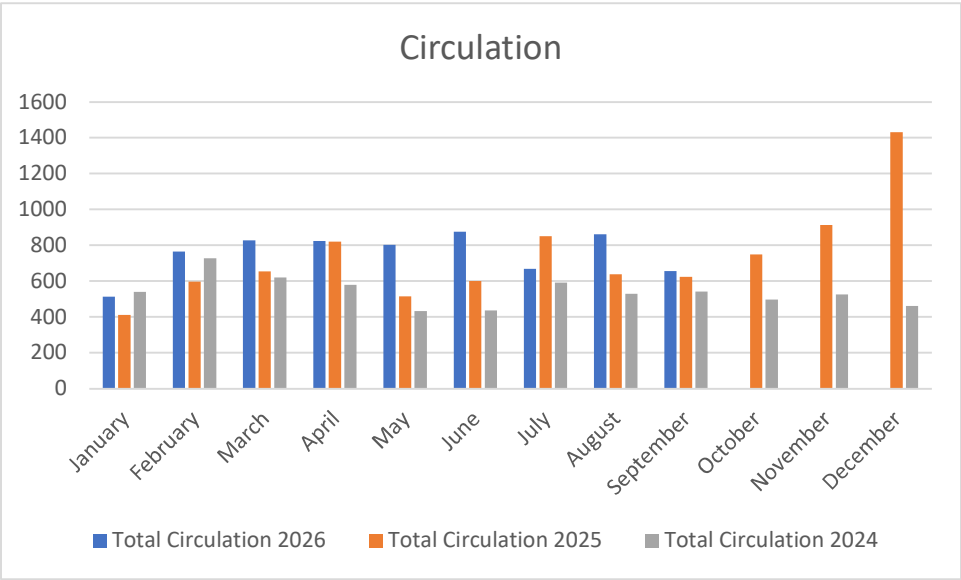
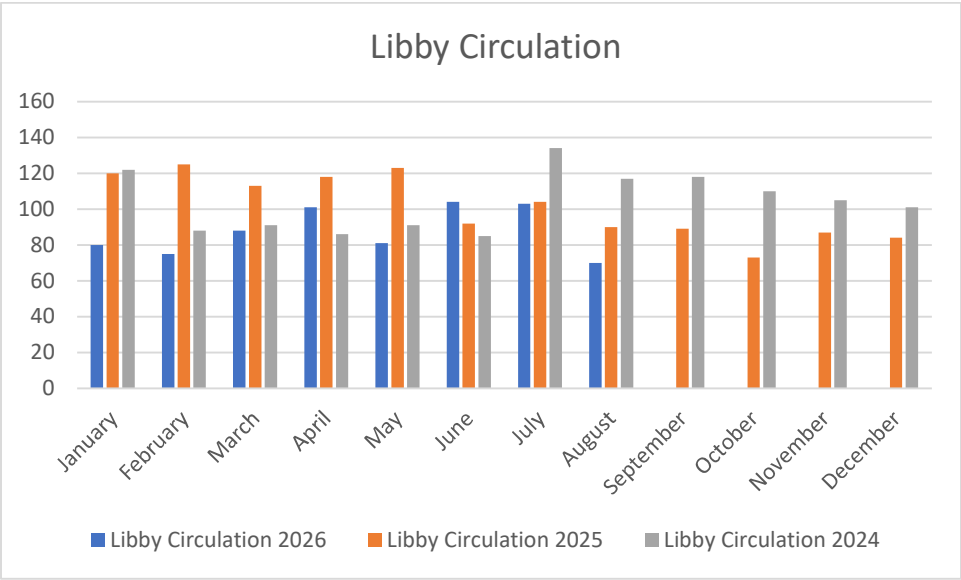
Respectfully submitted:Judith Warren

October 6, 2026 From the Director’s Desk

NEWS & NOTES:

Update on the front door situation. The door is in. Gene will not be able to replace door until late October. SRS will keep the door for us. Elizabeth and I spoke with Chautauqua Iron Works and they came up with a handrail layout inside and out for us and we feel they are asking a fair price for everything, I have included their pricing and drawings in this packet. I am going to apply for two grants, a \$4,000 grant from Chautauqua Region Community Foundation and a \$2,500 grant from Lakeshore that will hopefully help us fund this ADA Compliance project.

Our fourth patron computer is now in the building as well.



Minerva Free Library
Approved Budget 2026

	July	August	September	October	November	December	YTD		
UBS Fund Endowment	\$ 209,238.65	\$ 207,428.02	\$ 209,775.23						
UBS Core Savings Account	\$ 3,964.75	\$ 3,975.29	\$ 3,985.83						
Checking Account	9,454.80	\$ 1,217.49	\$ 1,086.14						
Savings Account	117,545.92	\$ 118,071.93	\$ 109,952.35						
Total Portfolio	\$ 340,204.12	\$ 330,692.73	\$ 324,799.55	\$ -	\$ -	\$ -			

Income	July	August	September	October	November	December	YTD	Annual Budget	\$ Remaining	%Remaining
	Actual	Actual	Actual	Actual	Actual	Actual				
11.25 Balance in Operating Fund	\$ 94,952.28	\$ 90,085.47	\$ 83,372.63	\$ 108,294.13	\$ 108,294.13	\$ 108,294.13	\$ 76,907.05			
11.1 Local Funding							\$ 27,500.00	\$ 55,000.00		
11.2 Local Funding	\$ -	\$ -	\$ 27,500.00	\$ -	\$ -	\$ -	\$ 55,000.00			
11.3 Local Library Services Aid (LLSA)							\$ 152.90	\$ 2,000.00		
11.7 CCLS Grants	\$ 500.00	\$ 627.50					\$ 2,382.50	\$ 2,000.00		
11.8 Total System Cash Grants	\$ 500.00	\$ 627.50	\$ -	\$ -	\$ -	\$ -	\$ 2,535.40			
11.9 Other State Aid							\$ 8,172.00			
11.10 LSTA							\$ -			
11.11 Other Federal Aid							\$ -			
11.12 Total Federal Aid (11.10, 11.11)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -			
11.14 Gifts & Endowments	\$ -	\$ 86.00	\$ 438.64	\$ -	\$ -	\$ -		\$ 1,586.00		
Donation Box		\$ 86.00	\$ 78.64				\$ 345.39			
Gifts			\$ 360.00				\$ 446.85			
Room donation							\$ 275.00			
Grants							\$ 2,000.00			
11.15 Fund Raising	\$ 4.00	\$ 140.00	\$ 5.00	\$ -	\$ -	\$ -	\$ 863.20	\$ 400.00		
candy box							\$ -			
book clubs	\$ 4.00		\$ 5.00				\$ 158.00			
Give Big CHQ		\$ 140.00					\$ 705.20			
prickly pear							\$ -			
sweet pea designs							\$ -			
11.16 Income from Investments										
transfer							\$ 10.27	\$ 16.00		
11.17 Library Charges (petty cash)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 16.01	\$ 300.00		
petty cash							\$ 16.01			
lost book							\$ -			
Inter Library Loan							\$ -			
copies							\$ -			
11.18 Other Misc.	\$ 20.00	\$ 25.00	\$ 2.00	\$ -	\$ -	\$ -	\$ 306.00	\$ 350.00		
book sale	\$ 20.00	\$ 25.00	\$ 2.00				\$ 270.00			
fee reversal							\$ 36.00			
11.19 Total Other Receipts (11.14 thru 11.18)	\$ 24.00	\$ 251.00	\$ 445.64	\$ -	\$ -	\$ -	\$ 1,195.48	\$ 61,652.00		
11.20 Total Operating Fund Receipts (Total of 11.2, 11.8, 11.12, 11.19)	\$ 524.00	\$ 878.50	\$ 27,945.64	\$ -	\$ -	\$ -	\$ 66,902.88			
11.26 Grand total receipts	\$ 95,476.28	\$ 90,963.97	\$ 111,318.27	\$ 108,294.13	\$ 108,294.13	\$ 108,294.13	\$ 143,809.93	\$ 61,652.00		

Expenses	July	August	September	October	November	December		Annual Budget	\$ Remaining	%Remaining
	Actual	Actual	Actual	Actual	Actual	Actual	YTD			
12.2 Other Staff	\$ 3,236.25	\$ 2,243.50	\$ 2,011.75				\$ 19,547.20	\$ 30,000.00	\$ 10,452.80	35%
12.3 Total Salaries and Wages	\$ 3,236.25	\$ 2,243.50	\$ 2,011.75	\$ -	\$ -	\$ -	\$ 19,547.20	\$ 30,000.00		
Social Security	\$ 200.65	\$ 139.09	\$ 124.72				\$ 1,211.94	\$ 1,830.00	\$ 618.06	34%
Medicare	\$ 46.93	\$ 32.52	\$ 29.17				\$ 283.47	\$ 450.00		
Workers Compensation		\$ 472.00					\$ 472.00	\$ 1,000.00	\$ 528.00	53%
Unemployment							\$ -	\$ -		
Disability							\$ -	\$ 400.00	\$ 400.00	100%
NYS Paid Family Leave							\$ -			
IRS payments							\$ -			
12.4 Employee Benefits and Expenditures (Medicare, Workers Comp, Disability)	\$ 247.58	\$ 643.61	\$ 153.89	\$ -	\$ -	\$ -	\$ 1,967.41	\$ 3,680.00		
12.5 Total Staff Expenditures	\$ 3,483.83	\$ 2,887.11	\$ 2,165.64	\$ -	\$ -	\$ -	\$ 21,514.61	\$ 33,680.00		
12.6 Print Materials	\$ 569.56	\$ 22.08	\$ 13.12				\$ 2,562.73	\$ 2,000.00	\$ (562.73)	-28%
12.7 Electronic Materials	\$ 60.00	\$ 60.00	\$ 60.00				\$ 530.00	\$ 720.00	\$ 190.00	26%
12.8 DVDs, toys							\$ 286.38	\$ 250.00	\$ (36.38)	-15%
12.9 Total Collection Expenditures	\$ 629.56	\$ 82.08	\$ 73.12	\$ -	\$ -	\$ -	\$ 3,379.11	\$ 2,970.00		
12.10 From Local Public Funds (71PF)							\$ -			
12.11 Other Funds Expenses		\$ 1,650.05					\$ 1,650.05	\$ 13,000.00		
12.12 Total Capital Expenditures	\$ -	\$ 1,650.05	\$ -	\$ -	\$ -	\$ -	\$ 1,650.05	\$ 13,000.00		
12.13 From Local Public Funds										
12.14 From Other Funds Repairs								\$ 500.00	\$ 500.00	100%
12.15 Total Repairs	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 500.00		
Gas	\$ 177.00	\$ 177.00	\$ 156.00				\$ 1,532.00	\$ 2,000.00	\$ 468.00	23%
Electric	\$ 168.69	\$ 203.27	\$ 204.45				\$ 1,264.26	\$ 1,200.00	\$ (64.26)	-5%
Water & Sewer	\$ 192.17	\$ 205.76					\$ 967.25	\$ 1,100.00	\$ 132.75	12%
Insurance										
Property/Liability							\$ 2,376.20	\$ 2,500.00	\$ 123.80	5%
Custodial	\$ 30.00	\$ 333.74					\$ 430.06	\$ 250.00	\$ (180.06)	-72%
Miscellaneous							\$ 148.20	\$ 1,000.00	\$ 851.80	85%
Security							\$ 552.00	\$ 482.00	\$ (70.00)	-15%
12.16 Other Disbursements for Operation & Maintenance of Buildings	\$ 567.86	\$ 919.77	\$ 360.45	\$ -	\$ -	\$ -	\$ 7,269.97	\$ 8,532.00	\$ 1,262.03	15%
12.17 Total Operation & Maintenance of Buildings (12.15, 12.16)	\$ 567.86	\$ 919.77	\$ 360.45	\$ -	\$ -	\$ -	\$ 7,269.97	\$ 9,032.00		
12.18 Office & Library Supplies	\$ 258.57	\$ 108.27	\$ 144.23				\$ 1,144.11	\$ 500.00	\$ (644.11)	-129%
12.19 Telecommunications	\$ 143.99	\$ 24.36	\$ 24.38	\$ -	\$ -	\$ -	\$ 466.30	\$ 780.00	\$ 313.70	40%
Fax	\$ 9.24	\$ 9.61	\$ 9.63				\$ 93.55	\$ 100.00		
Phone	\$ 14.75	\$ 14.75	\$ 14.75				\$ 132.75	\$ 300.00	\$ 167.25	56%
Internet	\$ 120.00						\$ 240.00	\$ 480.00	\$ 240.00	50%
12.20 Postage/freight							\$ -		\$ -	
12.21 Professional Consultant Fees			\$ 54.00				\$ 538.45	\$ 370.00	\$ (168.45)	-46%
12.22 Equipment		\$ 1,264.02					\$ 1,264.02	\$ 200.00	\$ (1,064.02)	-532%
Software							\$ 31.42			
12.23 Other Miscellaneous	\$ 153.50	\$ 327.84	\$ 101.16	\$ -	\$ -	\$ -	\$ 742.50	\$ 1,120.00		
Summer Reading Program	\$ 153.50	\$ 327.84	\$ 101.16				\$ 742.50	\$ 500.00	\$ (242.50)	-49%
Events (Halloween/Christmas, etc.)							\$ -	\$ 620.00	\$ 620.00	100%
postage							\$ -			
Inter Library Loan							\$ -			
Publicity							\$ -			
12.24 Other Miscellaneous (12.18 thru 12.23)	\$ 709.56	\$ 2,052.33	\$ 424.93	\$ -	\$ -	\$ -	\$ 4,186.80	\$ 2,970.00		
12.32 Total Operating Fund Disbursements	\$ 5,390.81	\$ 7,591.34	\$ 3,024.14	\$ -	\$ -	\$ -	\$ 38,000.54	\$ 61,652.00	\$ 23,651.46	38%
12.36 Transfers to Other Funds							\$ -			
12.38 Total Disbursements and Transfers	\$ 5,390.81	\$ 7,591.34	\$ 3,024.14	\$ -	\$ -	\$ -				
12.39 Balance in Operating Fund	\$ 90,085.47	\$ 83,372.63	\$ 108,294.13	\$ 108,294.13	\$ 108,294.13	\$ 108,294.13	\$ 143,809.93			
12.40 Grand Total disbursements will equal 11.26	\$ 95,476.28	\$ 90,963.97	\$ 111,318.27	\$ 108,294.13	\$ 108,294.13	\$ 108,294.13	\$ 143,809.93			

August 2026
Checking Register

Check/Code	Date	Transaction	Description	Withdrawal	Deposit	Balance
			Beginning Balance			\$1,217.49
	8/3/2026	transfer	from savings		\$5,000.00	\$6,217.49
	8/3/2026	TLS	new book shelves (grant)	\$1,650.05		\$4,567.44
	8/3/2026	National Fuel	gas	\$177.00		\$4,390.44
	8/3/2026	CCLS	overdrive-60, phone-14.75, fax- 9.61, computer-1264.02	\$1,348.38		\$3,042.06
	8/3/2026	National Bank Omaha	SRP- 327.84, Custodial-333.74, print mat- 22.08, Office- 70.28	\$753.94		\$2,288.12
	8/4/2026	national grid	electric	\$203.27		\$2,084.85
	8/10/2026	WB Mason	Toner	\$37.99		\$2,046.86
	8/14/2026	payroll	direct deposit	\$830.61		\$1,216.25
	8/14/2026	payroll	taxes	\$224.08		\$992.17
	8/25/2026	transfer	from savings		\$4,000.00	\$4,992.17
	8/28/2026	payroll	direct deposit	\$1,086.14		\$3,906.03
	8/28/2026	payroll	taxes	\$274.28		\$3,631.75
Totals		Transaction count: 12		\$6,585.74	\$9,000.00	\$3,631.75

August 2026
Savings Register

Check/Code	Date	Transaction	Description	Withdrawal	Deposit	Balance
			Beginning Balance			\$118,071.93
	8/3/2026	transfer	to checking	\$5,000.00		\$113,071.93
	8/4/2026	deposit	book sale- 25, give big- 140, donation box- 86, mat plan 3 627.50		\$878.50	\$113,950.43
	8/25/2026	transfer	to checking	\$4,000.00		\$109,950.43
	8/31/2026		interest		\$1.92	\$109,952.35
Totals		Transaction count: 3		\$9,000.00	\$880.42	\$109,952.35

September 2026
Checking Register

Checking Regist September 2025

Check/Code	Date	Transaction	Description	Withdrawal	Deposit	Balance
			Beginning Balance			\$3,631.75
	9/3/2026	transfer	from savings		\$3,000.00	\$6,631.75
	9/3/2026	National Grid	electric	\$204.45		\$6,427.30
	9/3/2026	National Fuel	gas	\$156.00		\$6,271.30
	9/3/2026	National bank omaha	credit card	\$252.60		\$6,018.70
	9/3/2026	CCLS	overdrive-60, phone-14.75, fax-9.63, office supplies- 5.91	\$90.29		\$5,928.41
	9/3/2026	Erie Insurance	Workers Compensation	\$472.00		\$5,456.41
	9/3/2026	Village of Sherman	water	\$205.76		\$5,250.65
	9/11/2026	payroll	direc deposit	\$884.46		\$4,366.19
	9/11/2026	payroll	taxes	\$237.51		\$4,128.68
	9/10/2026	Allen Fire Equipment	fire extinguishers serviced	\$54.00		\$4,074.68
	9/25/2026	payroll	direc deposit	\$827.30		\$3,247.38
	9/25/2026	payroll	taxes	\$216.37		\$3,031.01
Totals		Transaction count: 12		\$3,600.74	\$3,000.00	\$3,031.01

September 2026
Savings Register

Check/Code	Date	Transaction	Description	Withdrawal	Deposit	Balance
			Beginning Balance			\$109,952.35
	9/10/2026	deposit	town-27500, book sale-2, donation-49, book club-10		\$27,561.00	\$137,513.35
	9/3/2026	transfer	to checking	\$3,000.00		\$134,513.35
	9/9/2026	deposit	2026 Give		\$22.65	\$134,536.00
	9/30/2026	deposit	interest			\$134,536.00
	9/24/2026	deposit	jasper-255, class of 1959- 105, book club-5, donation box- 29.64		\$394.64	\$134,930.64
	9/30/2026	deposit	interest			\$134,930.64
Totals		Transaction count: 6		\$3,000.00	\$27,978.29	\$134,930.64

2026

Minerva Free Library

Proposed Budget

Income

Proposed

2027

	T	Annual Budget	
		2026	Budget
<i>11.25 Balance in Operating Fund</i>			
11.1 Local Funding	\$	55,000.00	\$ 56,100.00
11.3 Local Library Services Aid (LLSA)	\$	2,000.00	\$ 1,500.00
11.7 CCLS Grants	\$	2,000.00	\$ 3,000.00
11.14 Gifts & Endowments	\$	1,586.00	\$ 1,250.00
11.15 Fund Raising	\$	400.00	\$ 500.00
11.16 Income from Investments transfer	\$	16.00	\$ -
11.17 Library Charges (petty cash)	\$	300.00	\$ 300.00
11.18 Other Misc.	\$	350.00	\$ 350.00
Total Budget	\$	61,652.00	\$ 63,000.00

Expenses	Annual Budget		
	YT	2026	
12.3 Total Salaries and Wages	\$ 30,000.00		30600 increased everything by 2%
Social Security	\$ 1,830.00		1875
Medicare	\$ 450.00		475
Workers Compensation	\$ 1,000.00		500 went back to what we actually spent in 2025 which was only \$511
Disability	\$ 400.00		400 didn't pay anything in 2025
NYS Paid Family Leave	\$ -		380 paid 377.70 in 2025
12.4 Employee Benefits and Expenditures (SS, Medicare, Workers Comp, Disability)	\$ 3,680.00		3630
12.5 Total Staff Expenditures (add 12.3, 12.4)	\$ 33,680.00	34230	
12.6 Print Materials	\$ 2,000.00		3000 increased by \$1000
12.7 Electronic Materials	\$ 720.00		1200 I would like to up the digital to \$100 a month for libby
12.8 Other Materials (DVD, toys)	\$ 250.00		250
12.9 Total Collection Expenditures (add 12.6,12.7,12.8)	\$ 2,970.00	4450	
12.10 From Local Public Funds (710F)			
12.11 Other Funds Expenses: New items	\$ 13,000.00		9000 we will be receiving the A/C grant funding
12.12 Total Capital Expenditures (add 12.10,12.11)	\$ 13,000.00	9000	
12.13 From Local Public Funds			
12.14 From Other Funds Repairs: repairs to building	\$ 500.00		1000
12.15 Total Repairs (add 12.13, 12.14)	\$ 500.00		1000
Gas	\$ 2,000.00		2040 increased utilities by 2%
Electric	\$ 1,200.00		1728
Water & Sewer	\$ 1,100.00		1122
Insurance Property/Liability	\$ 2,500.00		2700 we paid in 2026 2500
Custodial	\$ 250.00		1000 we bought new vacuums in 2026 but we might need to keep upgrading toilets and such
Miscellaneous	\$ 1,000.00		1000
Security	\$ 482.00		600 what we paid in 2026 552
12.16 Other Disbursements for Operation & Maintenance of Buildings (gas, elctric, water, insurance, custodial, misc.)	\$ 8,532.00	10190	
12.17 Total Operation & Maintenance of Buildings (add 12.15, 12.16)	\$ 9,032.00	11190	
12.18 Office & Library Supplies	\$ 500.00		500
Phone	\$ 300.00		300 for phone 120, for fax 180
Internet	\$ 480.00		600 we paid quarterly 120 in 2026 I increased the internet to 150 just in case
12.19 Telecommunications (phone, fax)	\$ 780.00		900
12.20 Postage/freight	\$ -		
12.21 Professional Consultant Fees	\$ 370.00		410 taxes and boiler inspection
12.22 Equipment/software	\$ 200.00		1200 there will be no more technology grants given out it is suggested we start adding money ino our budget for technology upgrades I added 1,000
SRP	\$ 500.00		500
Events (Halloween/Christmas)	\$ 620.00		620
12.23 Other Miscellaneous (SRP, events)	\$ 1,120.00	2320	
12.24 Total Miscellaneous (add 12.18 thru 12.23)	\$ 2,970.00	4130	
12.32 Total Operating Fund Disbursements	\$ 61,652.00	\$ 63,000.00	increasing from the Town 2% is \$1,100.00 leaving us with a 2026 budget of 61,652 + 1,233= 62,885.04 so I decided to go with an even 63,000 for a budget
			63000

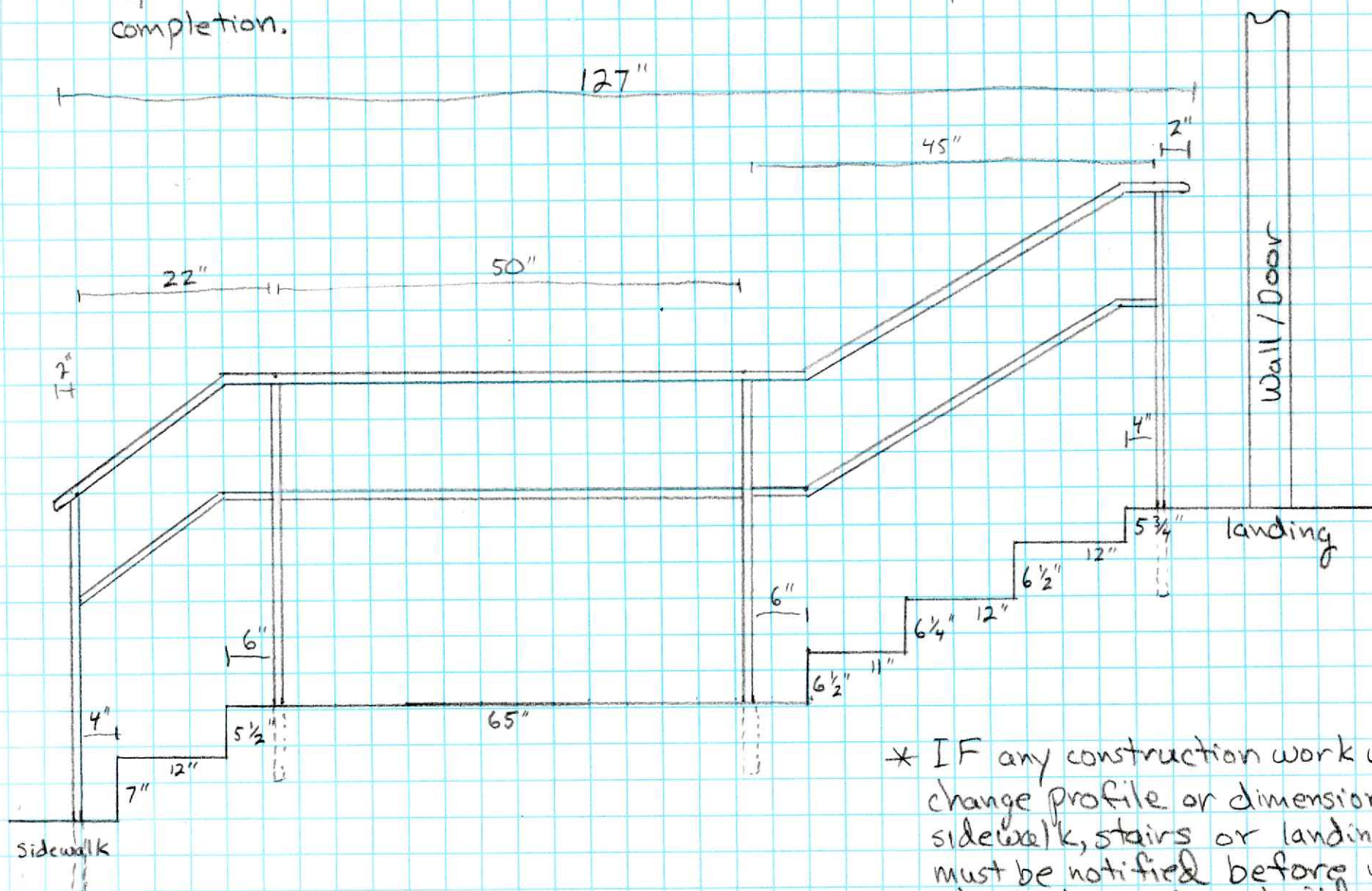
Minerva Library
Outside Railings

$$\frac{1}{4}'' = 4''$$

- * Installation will be contingent on door replacement and concrete work completion.

2 Railings

- Railings: 44' 1 1/4" pipe
- Posts: 32' 1 1/4" pipe
- Caps: 4
- Paint: Gloss Black
- Install: Bore 8 holes; quick set concrete
- Remove existing (optional) - 2 hours
 - Likely done prior to concrete work



- * IF any construction work will change profile or dimensions of sidewalk, stairs or landings, we must be notified before we start the railing builds.

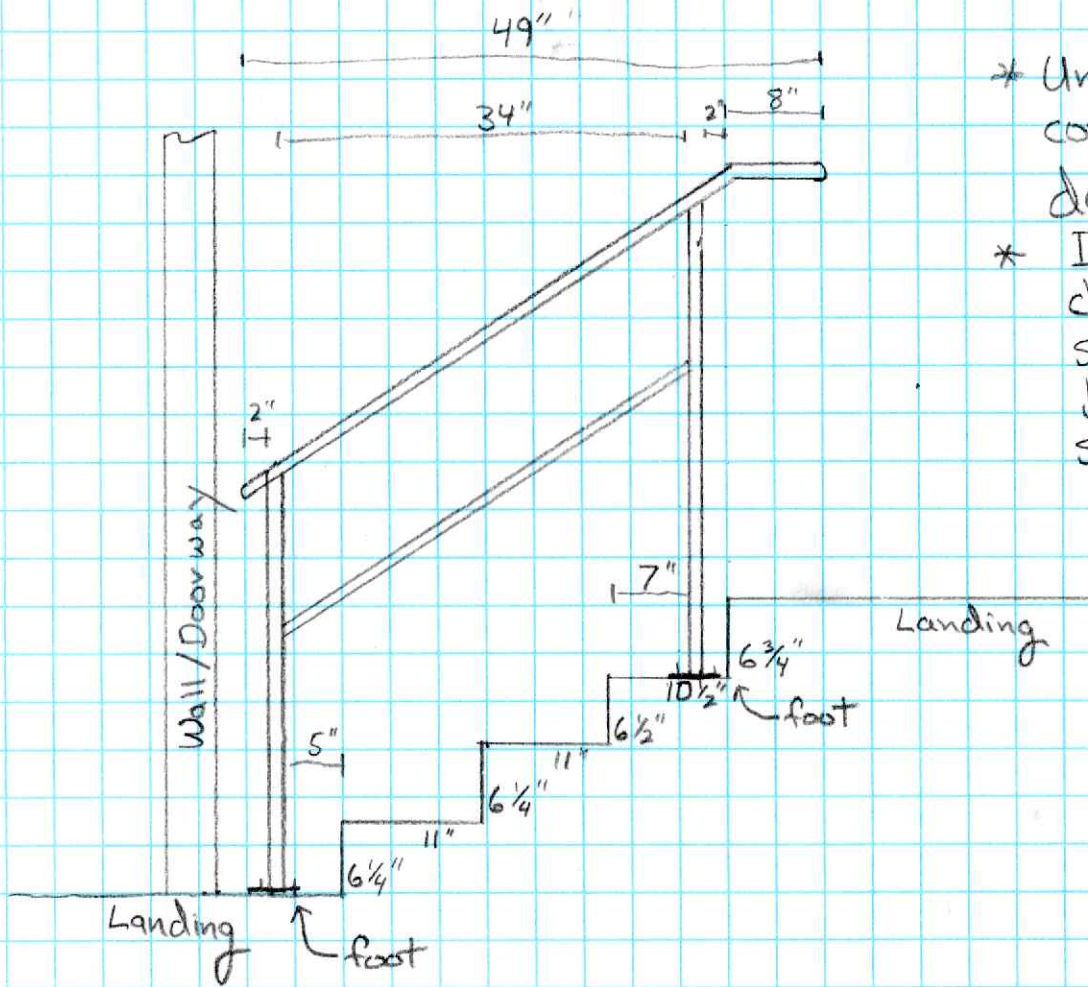
Minerva Library
Inside Railing

$$x_4'' = 4''$$

2 railings

- Railings: 18' $\frac{1}{2}$ " 1 $\frac{1}{4}$ " pipe
- Posts: 12' 1 $\frac{1}{4}$ " pipe
- Caps: 4
- Paint: Gloss Black
- Install: Drill holes (16) and install with wedge anchors
- Remove existing (optional) - $\frac{1}{2}$ hour

- * Unsure whether any inside construction work must be done prior to installation
- * IF any construction work changes profile or dimensions of stairs or landing, We Must be notified before we start the railing builds



CIWNY

5239 W Lake Rd
Mayville, NY 14757

+17167533163

eric@chautauquaironworks.com

**ADDRESS**

Elizabeth Meeder
Minerva Free Library
116 Miller St.
Sherman, NY 14781

Quote F2071**DATE 08/25/2026**

PRODUCT/SERVICE	DESCRIPTION	QTY	RATE	AMOUNT
Outside Railings (2 Railings)				
Raw Steel	1.25" SCH 40 Pipe (Posts & Rail) /ft	76	5.32	404.32T
Miscellaneous	Weld-on end caps 1.25" SCH 40 Pipe	4	0.00	0.00T
Miscellaneous	Prep & Paint Supplies (Rustoleum Primer & Gloss Black)	1	250.00	250.00T
Labor	Labor (In Shop Fabrication & On-site Installation)	1	2,500.00	2,500.00T
Inside Railings (2 Railings)				
Raw Steel	1.25" SCH 40 Pipe (Posts & Rail) /ft	30.50	5.32	162.26T
Miscellaneous	Weld-on end caps 1.25" SCH 40 Pipe	4	0.00	0.00T
Miscellaneous	Prep & Paint Supplies (Rustoleum Primer & Gloss Black)	1	125.00	125.00T
Labor	Labor (In Shop Fabrication & On-site Installation)	1	900.00	900.00T

We accept major Credit/Debit, Bank Transfer, Cash and Checks.

SUBTOTAL
TAX

4,341.58
0.00

Make checks payable to:

CIWNY Inc
5239 West Lake Rd.
Mayville, NY 14757

Quoted price honored for 30 days

TOTAL**\$4,341.58**

SINCE 1983

Accepted By

Accepted Date

SINCE 1983